

## CHANGES IN THE ALC PERMIT APPLICATION PROCESS

---

The ALC will be adding an additional procedure for permit applications that are not complicated or convoluted.

If the permit application is not for initial landscaping, the construction of a casita, solar installation, Ramada, walls, golf cart garage, or home addition, the Resident or the Contractor may place the application in the Concierge's desk drop box with a ten-dollar (\$10.00) check, made out to QCCC for the application fee.

This will alleviate the need for them to appear in person at an ALC meeting, which is held every Thursday, 9:00 AM to 10:30 AM, in the Gold Room located in the Madera Club House.

This would include exterior painting, if they include the scheme number from the paint scheme book, and attach paint chips, to the permit application.

The permit will then be ready for pick up the following workday.

If there is no permit fee required the check will be returned, with the green permit.

Permit applications that do not require a ten dollar (\$10.00) permit fee are:

- **Exterior Painting.** Must include the scheme number and attached paint chips.
- **Tree removal and planting.** The permit application must include the type and location of the tree to be removed, and the type of tree or Saguaro to be planted in its place.
- **Flag poles.** Must include location. All flag poles must be ten (10) feet from any property line or street.
- **Gutters and Downspouts.** Must include a sketch of the location of the instillation, and a statement that the gutters will match the color of the fascia, and the downspouts will match the color of the stucco, as close as possible