

## Firewise Task Force Description

- Purpose: To assist and advise the Quail Creek Property Owners Association Board of Directors and residents on existing risks of wildfire to Quail Creek and how to reduce those risks.
- Background: The POA Board decided to create a Firewise Task Force following discussion with residents, wildfire experts, and representatives of other Southern Arizona communities faced with similar decisions. The primary objective of this document is to formally describe the processes for the Task Force and describe the working relationship between the Task Force, the POA Board, and other organizations to ensure the processes work for the benefit of the community as a whole. The Firewise Task Force will ensure that a plan of action is developed and presented to the POA Board of Directors for funding, approval, and/or other assistance, as appropriate.
- Scope/Responsibilities:  
Through collaboration with the POA Board and technical assistance of state and other technical experts, determine if wildfire risks exist within the community;

Evaluate and inform the Board and residents of any wildfire risk that addresses concerns specific to the geographic layout and needs of the community;

Through collaboration with the POA Board and other POA committees, such as the Architectural and Landscape Committee (ALC) and the Landscape Task Force, propose an Action Plan whose recommendations include mitigation of any existing wildfire hazards and periodic educational meetings for residents on wildfire risks and related topics that are consistent with local and state recognized guidelines;

Ensure the action plan has a focus on the reduction of wildfire risks to acceptable levels and is updated every three years;

Cooperate with wildfire mitigation specialists of the Arizona Department of Forestry and Fire Management, the Santa Rita Fire District, the Tucson Bird Alliance, the Town of Sahuarita, Santa Rita Experimental Range, and others as appropriate to mitigate areas of high wildfire risk within and adjacent to Quail Creek boundaries; and

Through collaboration with the POA Board, apply for grants, as appropriate, to help fund mitigation efforts and assist in any required monitoring of work hours and project costs.

**Membership:** The Task Force will be comprised of three members of the Property Owners Association Board or Quail Creek Management Team and at least 6 residents.

Tim Fudge (POA)  
Hayes Galitski (resident)(co-chair)  
Robert Knorr (resident)(chair)  
John McGee (resident)  
Jack Sarsam (POA)  
Wayne Stadnik (resident/POA)  
Trisha Tubbs (resident)

POA General Manager, Melani Caron, will be an ex officio member of the group.

- Meeting Ground Rules:
  1. Meeting announcements and agendas will be publicly posted at least 48 hours in advance of the meeting date and open to all residents. Meetings will be scheduled as required. Executive sessions may occasionally be held for only Task Force members if confidential or sensitive issues or information needs to be discussed.
  2. Notes will be taken at each regular meeting and a meeting summary posted on the Task Force website along with the meeting agenda. The summary will reflect the members who are present and results of discussion on Old Business, New Business, Action Items, and Homeowner comments.
- Contact Information: [qcfirewise@googlegroups.com](mailto:qcfirewise@googlegroups.com)