



Quail CreekTM Country Club Property Owners Association

UNIT EVENT CHECK LIST

Here is the info the POA needs so we can all stay safe and informed.

1. The organizer(s)/contact person(s) for the event. Names and contact info.
2. The overall plan, i.e. what type of event, Unit and streets involved, etc.
3. The event start and end times including setup and teardown.
4. All outside vendors including food, portapotties, other amusements, etc. For food vendors, you need their Board of Health food service permit, their Town of Sahuarita Business permit, and their insurance certificates.
5. The parking control plan to leave 20' open on every street for emergency vehicle access. If you plan to block off streets, what is the emergency access plan?
6. The trash control and disposal plan, if needed.

Please submit your request to Matt Huntington, Supervisor of Patrol, at matt.huntington@robson.com. Please allow 48 hours for a response.